



COMMUNITY DEVELOPMENT DEPARTMENT
80 Columbia Avenue, Marysville, WA 98270
(360) 363-8100, (360) 651-5099 FAX

CONSTRUCTION PLAN SUBMITTAL CHECKLIST

Please complete this form and submit all required information to the Engineering Services Manager of the Community Development Department. All construction plans must be folded (not rolled).

<u>NEW SUBMITTAL REQUIREMENTS</u>		<u>RESUBMITTAL REQUIREMENTS</u>	
	8 folded copies of the construction plans for the project, including storm drainage, roads, water, sanitary sewer, and signage/stripping.		2 - 4 folded copies of the REVISED construction plans for the project, including storm drainage, roads, water, sanitary sewer, and signage/stripping.
	3 copies of any required studies for the project, including drainage reports, downstream analysis, geotechnical reports, etc. <i>{Not required for non-City projects}</i>		2 copies of any REVISED studies for the project, including drainage reports, downstream analysis, geotechnical reports, etc.
	1 copy of the project's conditions of approval (Hearing Examiner's decision, SEPA threshold determination, etc.)		Original red-line set of construction plans reviewed by City Staff.
	1 electronic copy of drainage calculations (WWHM3)		Original drainage report reviewed by City Staff.
	1 Copy stormwater minimum requirements checklist and Stormwater Covenant and Easement (if required)		Letter addressing revisions completed by the design engineer addressing City Staff comments.

Project Name: _____ City File No: _____

Submittal No: 1 2 3 4 Date: _____

Property Owner:	Project Applicant:	Project Engineer:
Address:	Address:	Address:
Phone/E-mail:	Phone/E-mail:	Phone/E-mail:

All plans are to be designed in accordance with the City's Engineering Design and Development Standards Chapters 2 through 5 (available from the City of Marysville Public Works Department at 80 Columbia Avenue, Marysville, WA 98270) and the Marysville Municipal Code (available on the City of Marysville website at www.marysvillewa.gov). If you have any questions, please contact the Community Development Department at (360) 363-8100.

Mylars must be 24" x 36" in size and 4 mil. Digital file must be on 3.5" disk or CD-ROM.

Fees: \$250 base fee plus \$135/hr review fee, due at mylar pick-up; Plats - \$225/lot or \$2000 minimum.